



Grand Saline Independent School District DESIGNATED FACILITY USE AGREEMENT

1. GSISD designated facilities will be available to the community on a first come, first served basis with requests being made to the Superintendent's office. The Superintendent, after consulting with the proper principal or athletic director, shall have final authority regarding facility use by the community.
2. The name "Grand Saline ISD" and/or any campus names are not to be used to imply affiliation with any program, event, or activity unless specific permission has been given by the Superintendent or designee in writing.
3. If school technicians or other school officials required either by the organization requesting the facility or by the district as a condition of use, charges will be billed at current pay rates.
4. **Absolutely NO tobacco products, alcoholic beverages, firearms, knives, or weapons of any kind** are allowed on district property, regardless of the time or day of your event.
5. No street shoes are to be worn on the playing surface of the gyms.
6. No food or drinks are to be taken in to any area of a building other than a cafeteria or concession area.
7. Adult supervision is required at all times.
8. Upon receipt of an approved request, all fees and deposits will be due within ten (10) days of the event as per the Board approved use of facility fees. See Board Policy GKD(LOCAL) for exception of fees for community and youth related activities. Waiver of fees may also be considered for activities promoting Grand Saline students or community. Deposits will be returned within five (5) school days of event pending inspection of facility by an administrator.
9. Permission to sell any product must be obtained prior to event.
10. Use of the designated facility is limited to the date and time requested (including set-up and clean-up) and specific location noted in the application. If extra time is deemed necessary, additional fees will be incurred.
11. Unless specifically approved, use of facilities does not include use of equipment such as computers, projectors, PE equipment, microphones, etc.
12. Fees include reasonable janitorial expenses for tasks such as restocking and cleaning restrooms. However, groups are required to leave the premises clean. Failure to do so will result in additional fees and future denials of facility use for you and your organization.
13. It is the responsibility of the person signing below to arrange for the building to be opened by an administrator or to pick up a key (when appropriate).
14. Consideration will be given to waiving usage fees for youth related and community organizations such as the youth foundation, scouts, 4-H, Chamber of Commerce, Salt Festival, etc. No meeting or event shall be held on district property that is in any way contrary to the purposes of the district.
15. Usage fees will be waived for all school related organizations such as athletic and band boosters, PTO, class reunions, etc.
16. Exceptions to the above policy must have Board approval.

Signature below indicates that you agree to the rules and regulations listed above and:

- will assume financial responsibility for any equipment, furniture, or contents that are damaged or missing after the group has used the facility;
- will be responsible for ensuring that NO ALCOHOL, TOBACCO PRODUCTS, or WEAPONS are on school property at any time related to your group use of facilities;
- will assume responsibility for the conduct of all persons using the facility during use;
- understand that the district is not liable for any personal injury or damages to personal property related to the non-school use;
- understand that failure to comply with the Facilities Use policy will result in termination of this agreement and result in your organization being denied future requests.

(signature)

(date)